



DEPARTMENT OF CONSERVATION
STATE OF CALIFORNIA

NOTICE

August 20, 2004

To: All Interested Parties

Subject: Quality Glass Incentive Payment (QGIP) Reporting Instructions

DIVISION OF
RECYCLING

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801 K STREET
MS 15-59
SACRAMENTO
CALIFORNIA
95814

PHONE
916/323-3008

FAX
916/323-4907

INTERNET
consrv.ca.gov

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ARNOLD SCHWARZENEGGER
GOVERNOR

The Division Of Recycling (Division) may pay a quality glass incentive payment, (QGIP) to any entity certified pursuant to the California Beverage Container Recycling and Litter Reduction Act (Act) for glass that is collected by curbside programs, color-sorted and substantially free of contamination. Payments shall be made directly to the certified entity that color-sorts the glass beverage containers for recycling.

For glass beverage containers that are **color-sorted prior to completion** of the Shipping Report (DR-6), the eligible sorting facility shall be identified on the DR-6, as specified in Sections 2425(e), or 2530(f) and the DR-6 shall constitute the claim for the quality glass incentive payment.

For glass beverage containers that are **color-sorted subsequent to completion** of the DR-6, the certified entity that claims a quality glass incentive payment for color-sorted glass shall submit a Quality Glass Incentive Payment Claim Form (DOR 56) to the Division for each calendar month in which the quality glass incentive payment is being claimed. Please direct any questions regarding this form to Vicky Castle at (916) 445-0680.

INSTRUCTIONS FOR COMPLETING INDIVIDUAL SHIPPING
REPORT FOR QGIP:

If glass is color-sorted by the receiver, indicate with an "R" in the QGIP box on the DR-6.

If glass is color-sorted by the shipper, indicate with an "S" in the QGIP box on the DR-6.

Examples:

A curbside program ships single-stream loads to the certified processor or recycling center. Processor/recycling center sorts the glass and

completes the DR-6 when the glass is shipped. Since the processor did the sorting and it was prior to the completion of the shipping report, an "R" should be placed in the QGIP box on the DR-6.

A curbside program ships mixed glass to the certified processor or recycling center. The processor/recycling center completes a DR-6 for the mixed glass and later sorts the glass. Since the DR-6 is completed prior to sorting, the QGIP box is left blank. The processor would submit a "Form 56" to the Division.

A curbside program ships mixed glass to processor #1 and DR-6 is completed. The material is color-sorted by processor #1 and shipped to processor #2. Since the shipping report was completed prior to sorting, processor #1 would submit a "Form 56". The QGIP box on the DR-6 is blank. Processor #1 is entitled to the QGIP.

A curbside program contracts with an independent MRF to sort their material. The material is then shipped to a certified processor. Record an "S" in the QGIP box on the DR-6 since the glass was sorted prior to shipment to the processor.

INSTRUCTIONS FOR COMPLETING CONSOLIDATED SHIPPING REPORTS
(RC8000 reporters) FOR QGIP:

The QGIP box on the cover shipping report (DR-6) is always left blank.

QGIP reporting must be completed on the Consolidated Shipping Report Detail Form.

RC8000 reporters should record an "R" on the Consolidated Shipping Report Detail Form for all glass that they color sort, regardless of whether or not they are the curbside operator.

RC8000 reporters should record an "S" on the Consolidated Shipping Report Detail Form for all glass they receive color-sorted.

Examples:

A certified processor or recycling center with an 8000 number receives mixed material from curbside programs. The processor/recycling center color sorts and then ships the material. The Consolidated Shipping Report Detail Form and cover DR-6 is completed when the material is shipped. The Consolidated Shipping Report Detail Form should have an "R" in the QGIP column for each of the curbside programs. The cover DR-6

QGIP box should remain blank. The processor or recycling center with the 8000 number would be entitled to the QGIP.

Processor #1 with an 8000 number receives mixed material from curbside. Processor #1 color sorts the material, completes the Consolidated Shipping Report Detail Form and cover DR-6 and ships to processor #2. The Consolidated Shipping Report Detail Form should have an "R" in the QGIP column for each of the curbside programs. The cover DR-6 QGIP box should remain blank. Processor #1 would be entitled to the QGIP.

Processor #1 with an 8000 number receives color-sorted glass from curbsides. Processor #1 ships the color-sorted glass to processor #2. The Consolidated Shipping Report Detail Form should have an "S" in the QGIP column for each of the curbside programs. The cover DR-6 QGIP box should remain blank. The curbside programs would be entitled to the QGIP.

Curbside programs ship mixed glass to processor #1 with an 8000 number and processor #1 completes a Consolidated Shipping Report Detail Form and cover DR-6 and then ships the mixed glass to processor #2. Processor #2 color sorts the glass and ships to an end user. The QGIP column on the Detail Form should be blank and the QGIP box on the DR-6 should also be blank. Processor #2 must submit a Form 56 to the Division to receive QGIP payment. The material was color-sorted subsequent to the completion of the DR-6.

If you have any questions relating to completion of the DR-6, please contact the Recycler Training and Review Section at (916) 323-3008.

Jim Ferguson
Assistant Director
for Recycling

